**Denton Independent School District**

**RFP #2009-14 Propane Fuel and Services**

October 27, 2020

# SUMMARY:

This item requests approval of RFP #2009-14 Propane Fuel and Services.

# BOARD GOAL:

Growth & Management - demonstrate effective and efficient management of district resources.

# PREVIOUS BOARD ACTION:

RFP #1709-03 Propane Fuel was awarded on October 24, 2017 to Northwest Propane Gas Company. After an initial award of three (3) years beginning November 1, 2017, RFP #1709-03 is due to expire on October 31, 2020.

# BACKGROUND INFORMATION:

RFP #2009-14 Propane Fuel and Services was issued on August 19, 2020. One hundred eleven (111) vendors were notified of this proposal. Responses were received from one (1) vendor on September 17, 2020.

# SIGNIFICANT ISSUES:

While the district is not required to bid fuel per Texas Education Code section 44.031, sourcing a constant fuel price per gallon circumvents price increases and allows Transportation the ability to develop a consistent delivery schedule.

**FISCAL IMPLICATIONS:**

The cost will be borne by the Transportation Department budget.

# BENEFIT OF ACTION:

Passage will allow the Transportation Department to expedite fuel purchases and develop a delivery schedule for propane fuel.

# SUPERINTENDENT’S RECOMMENDATION:

It is recommended that RFP #2009-14 Propane Fuel and Services be awarded to Northwest Propane Gas Company for a term of three (3) years from date of award through October 31, 2023 with the option to auto-renew for two (2) one-year extensions.

**STAFF PERSONS RESPONSIBLE:**

Jim Watson, Direction of Transportation

Vicki Garcia, Executive Director of Financial Operations

Dianna Casper, Director of Purchasing

Cassandra Kay, Senior Buyer

# ATTACHMENT:

RFP #2009-14 Propane Fuel and Services Evaluation Tabulation

# APPROVAL:

Signature of Staff Member Proposing Recommendation:

Signature of Divisional Assistant Superintendent:

Signature of Superintendent: